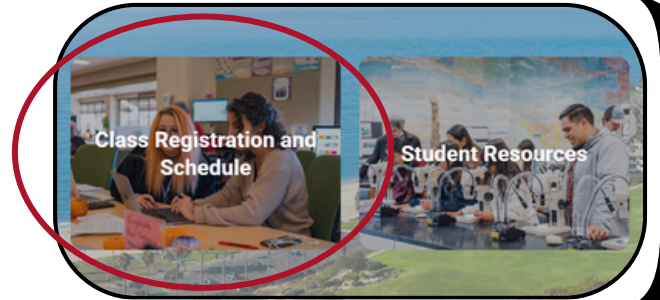


How to Change a Class to Pass / No Pass

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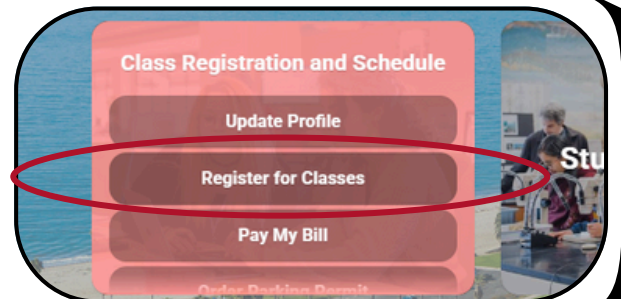
1

Go to [My.SBCC.edu](https://my.sbcc.edu)



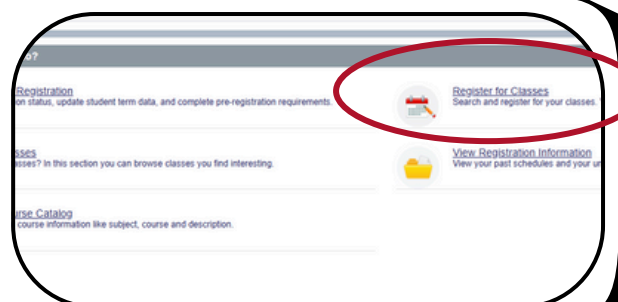
2

Hover over “Class Registration and Schedule” and **click** on “Register for Classes”



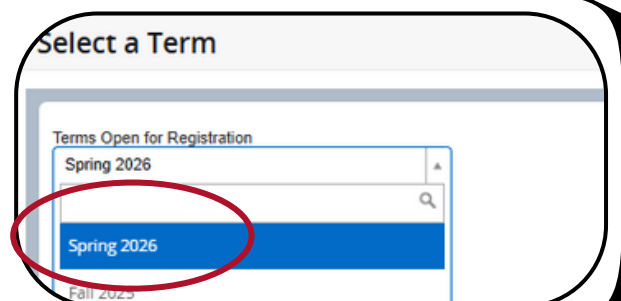
3

Click on “Register for Classes”



4

Select Your Enrollment Term



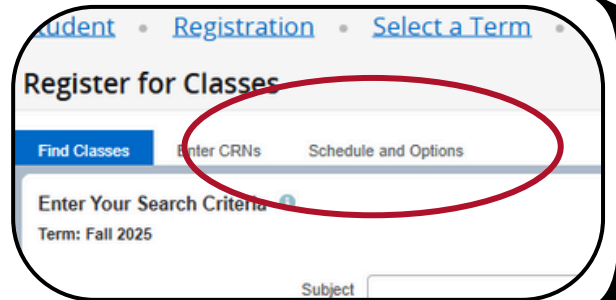
Questions? Visit: www.sbcc.edu/enrollmentservices

How to Change a Class to Pass / No Pass

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5

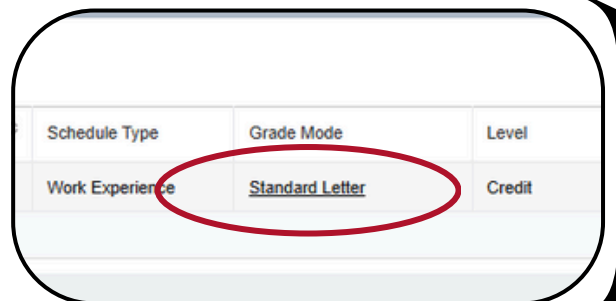
Click on “Schedule and Options”



A screenshot of the 'Register for Classes' web page. At the top, there are links for 'Student', 'Registration', and 'Select a Term'. Below these is a section titled 'Register for Classes' with three tabs: 'Find Classes', 'Enter CRNs', and 'Schedule and Options'. The 'Schedule and Options' tab is highlighted with a red oval. Below the tabs is a search area with the text 'Enter Your Search Criteria' and 'Term: Fall 2025'. There is also a 'Subject' input field.

6

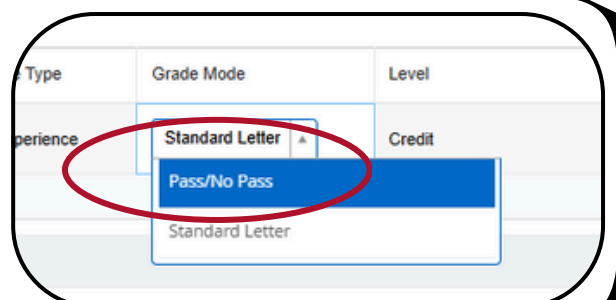
Under “Grade Mode,”
click on “Standard Letter”



A screenshot of the 'Grade Mode' dropdown menu. The menu is open, showing three options: 'Standard Letter', 'Pass/No Pass', and 'Standard Letter'. The 'Standard Letter' option is highlighted with a red oval.

7

Click on “Pass/No Pass”



A screenshot of the 'Grade Mode' dropdown menu. The menu is open, showing three options: 'Standard Letter', 'Pass/No Pass', and 'Standard Letter'. The 'Pass/No Pass' option is highlighted with a red oval.

8

CLICK SUBMIT



A screenshot of the 'Submit' button. The button is a grey rectangular button with the word 'Submit' in a stylized font. It is highlighted with a red starburst graphic.

Questions? Visit: www.sbcc.edu/enrollmentservices